



BLACK CONVEYANCERS' ASSOCIATION

NEW MEMBER APPLICATION 2024 **FOR ACCREDITATION AS MEMBER OF THE BCA**

Thank you for considering joining the Black Conveyancers Association (BCA).

Membership of the BCA is governed in terms of clause 5 of the BCA Constitution as amended on 22 October 2022, confirming the different categories of membership as extracted below:

5. MEMBERSHIP

5.1 Membership shall be:

- 5.1.1 Full membership is open to all admitted and practicing black conveyancers who practice for their own account or are employed by wholly owned bona fide and accredited Black Legal practices. Full membership will only be considered for applicant conveyancers when the directorship and / or partnership they hold is in a firm that 100% black owned.
- 5.1.2 Full membership of the BCA is open to all firms whether as a Sole Proprietorship or a Partnership which is 100% Black owned. In the case of an Incorporated Company each Director shall be a Shareholder and shall be Black.
- 5.1.3 Membership shall not be open to any director or Practitioner who is a partner or director of a firm (Sole Proprietorship or Partnership) or a Director or Shareholder of a Company, where the ownership /partnership/ directorship/ shareholding is not a 100% Black.
- 5.1.4 The NEC reserves the right to reject any application for membership by any firm (Sole Proprietorship or Partnership) or an Incorporated Company which in its opinion is suspected of fronting. This reservation shall apply, mutatis mutandis, to any individual applying for membership.
- 5.1.5 Associate membership shall be open to all attorneys who are senior partners at wholly owned accredited black firms, which firms have established **bona fide** conveyancing practices.
- 5.1.6 Observer Status Membership shall be open to:
- 5.1.6.1 black candidate attorneys and black attorneys who are employed at wholly owned black legal firms, which membership shall entitle the said member observer status with no voting right at specifically sanctioned meetings,
 - 5.1.6.2 all members described in 5.1.3.1 that is aged 35 years and younger would be eligible to constitute the BCA Youth desk.

ANNUAL MEMBERSHIP FEES

The Annual Membership Fee payable for **2024** is as follows:

- Full Membership - R550-00
- Associate Membership - R275-00
- Observer Status Membership - R110-00
- Accredited Member Firms - R2750-00

(Example a Firm + One full member = R3300-00 per annum)



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Fees are payable in advance at the beginning of each year together with the completion of a prescribed affidavit to be completed by applicants. Once proof of payment together with the supporting documents are received, the firm will be confirmed as fully compliant with the BCA Constitution by receiving a valid BCA certificate issued to all successful applicants.

BANK ACCOUNT DETAILS

NAME OF ACCOUNT : Black Conveyancers Association
BANK : Standard Bank
BRANCH : Claremont, Cape Town
BRANCH CODE : 02-51-09
ACCOUNT NO : 072 6000 47

If payments are made to the BCA, please use only this bank account, and furnish proof of payment to blackconveyancers@gmail.com

APPLICATION PROCESS

All applications **MUST** be accompanied by the following documentary support:

- Covering letter formally applying for membership
- Completed, signed, and commissioned affidavit attached hereto.
- Certified copy of the applicant ID
- Certified copy of the applicant admission as attorney
- Certified copy of the applicant admission as conveyancer
- Valid Fidelity Fund Certificate
- Company profile of the firm applying for membership
- Proof of payment for the annual fees

Once the application, supporting documents and proof of payment are received, the application will be considered by the National Executive Committee (NEC) of the BCA.

Upon successful vetting by the NEC, a site visit will be arranged with the applicant and a report from the local BCA Regional Executive (REC) will be submitted to the NEC.

Upon support from the REC, the NEC will approve or decline the application and the applicant will be informed accordingly.

All application queries must be addressed to:

Ruben Machelm

National Administrator

Mobile: +27 (0) 72 256 0734

Email: blackconveyancers@gmail.com



BLACK CONVEYANCERS' ASSOCIATION

NEW MEMBER APPLICATION 2024

AFFIDAVIT

I the undersigned:

FULL NAME/S

do hereby make oath and state that the information provided hereinafter is, to the best of my knowledge and belief, true and correct.

Surname: _____

Name/s: _____

ID No: _____

Name of firm: _____

Address: _____

Code: _____

Tel. No: _____

Fax No: _____

Cell No.: _____

E-Mail: _____



BLACK CONVEYANCERS' ASSOCIATION

Practice & BEE Status:

OWNERSHIP (Name of firm): _____

Are you a Director/Member/Owner? _____

Are you a Director/Partner/Sole Proprietor? _____

Black Ownership: _____ %

White Ownership: _____ %

Black Director(s): _____ %

White Director(s): _____ %

Black Partner(s): _____ %

White Partner(s): _____ %

Are you a Partner/ Director/ Shareholder in any other law firm where the Partnership/Directorship/Shareholding is not a 100% black owned?	Yes	<input type="checkbox"/>
	No	<input type="checkbox"/>

Details of involvement in any Association/Joint venture:

(Full details of such Agreement are required. Do Annexure)
Details of Profit sharing Agreements (Where applicable)

I hereby agree that in the event of false, incorrect or misleading information being provided that the BCA may expel me and my firm with immediate effect. I/we further undertake to advise BCA immediately should the structure or shareholding of our firm change in any way.

Signature of Applicant

Commissioner of Oaths:

Signed and sworn before me at (place) on this theday of20.....by the above mentioned, who acknowledges that he/she knows and understands the contents of this affidavit and that it is true and correct to the best of his/her knowledge and that he/she has no objection to taking the prescribed oath and the said oath will be binding on his/her conscience.

Commissioner of Oaths.....

Print Name.....

Date.....

Please affix the Commissioner of Oaths Stamp



BLACK CONVEYANCERS' ASSOCIATION

Consent in terms of the Protection of Personal Information Act ("POPIA")

I, the undersigned, (name): _____

IDENTITY NUMBER:

AND

IDENTITY NUMBER: (if applicable)

hereby agree to provide my/our personal information to "BCA" (BLACK CONVEYANCERS ASSOCIATION) on the express understanding that:

1. This constitutes our consent, as required under Section 11(1)(a) of the Protection of Personal Information Act 4 of 2013 ("POPI").
2. "BCA" (BLACK CONVEYANCERS ASSOCIATION) will have access to our personal details which we/or persons acting on our behalf have furnished them for the purposes of attending to, "BCA" matters and matters ancillary thereto.
3. I hereby authorise "BCA" (BLACK CONVEYANCERS ASSOCIATION) to share our personal information to any Financial Institution, Bond Originator/s, Insurers, Estate Agent, Property Practitioners and any "BCA" Service Providers, Partners and Stakeholders as well as any other Related Party/Parties, solely for the purposes of "BCA" related matters.
4. The personal information provided will only be used for the purposes in 2 and 3 above of this consent.
5. In addition to its POPIA compliance "BCA" (BLACK CONVEYANCERS ASSOCIATION) will store our details, as provided for and specified by the Legal Practice Council from time to time.
6. "BCA" (BLACK CONVEYANCERS ASSOCIATION), as an association has the privilege of confidentiality under the law pertaining to its members.
7. I hereby consent to receiving Newsletters and/or other useful information from "BCA" (BLACK CONVEYANCERS ASSOCIATION) in the future.



BLACK CONVEYANCERS' ASSOCIATION

ADDITIONAL INFORMATION

LEGAL ENTITY

Please indicate:

Sole Proprietorship	
Company	
Close Corporation	
Trust	
Partnership	
Other	

SOFTWARE IN USE AT THE FIRM

Please indicate:

I@w	
Ghost Convey	
Stordoc	
FNB Gateway	
Partnership	
Other	

PANELS INFORMATION

Please indicate which panels the firm serves on:

FNB	
Nedbank	
Absa	
Standard Bank	
SA Homeloans	
Other	

AREAS OF BUSINESS INFORMATION

Please indicate Practice Areas the firm specializes in:

Administrative & Constitutional	
Alternative Dispute Resolution & Arbitration	
Aviation	
Banking & Finance, Regulatory	
Banking Insurance	
Business Crime, White Collar Crime, Forensic	
Capital Markets, Securities	
Competition	
Constructing & Commercial	
Conveyancing	
Conveyancing Commercial	



BLACK CONVEYANCERS' ASSOCIATION

Corporate Recovery	
Customs & Excise	
Derivatives	
Employee Benefits, Pensions, Medical Aid, Incentive Schemes	
Employment	
Energy	
Environment, Natural Resources, Climate Change	
Financial Services, Investment Management	
Insolvency, Restructuring, Business Rescue	
Labour Law	
Litigation Commercial	
Maritime & Transport	
Media	
Mergers & Acquisitions	
Mining, Oil & Gas	
Notarial Work	
Occupational Health & Safety	
Pensions	
Pharmaceutical	
Procurement	
Project Finance, Infrastructure, Public/Private	
Property Commercial	
Public & Regulatory	
Real Estate	
Recapitalization	
Restraint of Trade, Unlawful Competition	
Tax	
Technology	
Telecommunications	
Trusts	